

Youth Advisory Council Officers

The mission of the Mayor's Youth Council (MYC) is to provide high school students the opportunity to develop leadership and citizenship skills while learning about city government. Members develop a sense of personal growth and achievement, a profound understanding of city departments and work year-round to establish a rapport with civic/community leaders and the citizens of Durant, as well as their respective elected officials.

CHAIRPERSON (Executive Committee)

- Leads the council; serves as the primary representative and spokesperson for the MYC; presides over MYC and Executive Committee meetings, and develops the agenda for meetings. Also works with membership and advisors to recommend, develop, plan and implement projects, activities and events.

VICE CHAIR (Executive Committee)

- Assists the Chair in leading the council; presides over meetings or records minutes in place of the Chair or Secretary in case of absence; recommends items to the Chair for placement on the meeting agenda; works with the Chair, membership and advisors to develop, plan and implement projects, activities and events. In the event of a vacancy of the Chair, the Vice Chair shall become the Acting Chair until a vote to fill the Chair's position is held.

CITY SECRETARY (Executive Committee)

- Calls roll, keeps attendance, records meetings minutes, and prepares the written agenda for the Executive Committee and full MYC meetings.

COMMUNICATIONS AND SOCIAL MEDIA DIRECTOR (Executive Committee)

- Works with MYC advisors and MYC members to determine messaging and promotion of events on social media platforms; make sure posted information on it is current and up-to-date; photographs and documents projects, activities and events; identifies ways to better communicate with and inform Houston's youth about the MYC activities.

COUNCIL MEMBER

- Represent position on MYC as assigned
- Communicate with other youth in district represented or at-large
- Identify issues and concerns of youth in district represented or city at-large
- Communicate youth issues to elected officials and department representatives
- Work with the membership to plan and implement projects, activities and events
- Participate in organized MYC projects, events and activities
- Chair, Co-Chair or serve on a subcommittee
- Notify Aide for planned absences to ensure representation.

SENIOR AIDE

- Work collaboratively with Council Member to address needs of position
- Conduct research of inquiries or issues raised during MYC meetings
- Work with the membership to plan and implement projects, activities and events
- Participate in organized MYC projects, events and activities
- Chair, Co-Chair or serve on a subcommittee
- Represent Council Member in his/her absence